**Example Role Outlines**

This role outline is an **example only** and needs to be adapted to each local situation.

NOTE – as an example role is adapted for each local situation you will need to reassess if the DBS and training requirements remain the same.

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| **Role** | **Responsible to** | **Duties** | **DBS** | **Workforce** | **Training** | **Forms Required** |
| *Choir/Music/Drama Group member*  *(used in worship)* | *The Choir/Music/Drama Group Leader* | * *To attend practices whenever possible and to advise the leader if unable to attend.* * *To participate in activities that involve the choir/music/drama group when possible* * *To look after material handed out by the leader and return same when requested or when no longer needed* * *To share pastoral concerns with the Minister and/or pastoral leader/s* * *Notify the Safeguarding Officer or Minister of any safeguarding issues.* | *As described here - this role is not required to have a DBS check.* |  | *Foundation Module - Choir/Music/Drama Group leaders are required to attend. Members of choir/music group/drama groups are warmly invited* | ***Volunteer Application Form***  [*www.methodist.org.uk/safeguarding/safer-recruitment/safer-recruitment-forms/volunteer-application-form/*](http://www.methodist.org.uk/safeguarding/safer-recruitment/safer-recruitment-forms/volunteer-application-form/) |

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